

## Volunteer Duties

Students only. Must be bilingual.

### *Emerging opportunities in Quebec's wind energy supply chain*

*Hilton Montreal Bonaventure  
900 de la Gauchetière West, Montréal, QC H5A 1E4  
November 9<sup>th</sup> and 10<sup>th</sup>, 2009*

#### Session Room Monitor (3 positions)

7:30am to 6:30pm                      November 9<sup>th</sup>  
7:30am to 12:00pm                     November 10<sup>th</sup>

Duties may vary but will include the following:

- handing out programs
- attending each session in the room to monitor the comfort of the delegates re: too hot, too cool etc. and to notify a CanWEA staff member if the temperature needs adjusting
- assisting moderator with collecting question cards from audience members and delivering to the moderator

#### Registration and Information (4 positions)

7:30am to 6:30pm                      November 9<sup>th</sup>  
7:30am to 12:00pm                     November 10<sup>th</sup>

Duties may vary but will include the following:

- handing out name tags
- assisting with on-site registration
- providing general directions and information to delegates

### ALL VOLUNTEERS

Please come to CanWEA registration desk 15 minutes prior to your shift and see Roxanne Barre. Roxanne will provide you with your name badge, golf shirt and information regarding your specific tasks.

All volunteers will be provided with lunch, and are welcome to coffee and tea throughout the day.

Your primary responsibility at the seminar will be to assist CanWEA, however there will be ample opportunities for you to attend the event and network with industry players.

#### Location

Hilton Montréal Bonaventure  
900 de la Gauchetière West  
Montreal, QC H5A 1E4  
[www.hiltonmontreal.com](http://www.hiltonmontreal.com)